

CS-21-301

(Contract Management Use only)  
**CONTRACT TRACKING NO.**  
**CM2584-A2**

**CONTRACT APPROVAL FORM**

**CONTRACTOR INFORMATION**

Name: Ceres Environmental Services

Address: 6968 Professional Parkway East Sarasota, FL 34240  
 City State Zip

Contractor's Administrator Name: Tia Laurie Title: Director of Administration

Tel#: (941) 358-6363 Fax: (866) 228-5636 Email: tia.laurie@ceresenv.com

**CONTRACT INFORMATION**

Contract Name: Contract for Debris Management Removal Services Contract Value: Fixed Fee Schedule

Brief Description: Emergency Debris Removal

Contract Dates : From: 09/24/18 to: 09/23/21 Status:  New  Renew  2nd Amend#  WA/Task Order

How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other

**If Processing an Amendment:**

Contract #: CM2584-A2 Increase Amount of Existing Contract: No Cost Increase

New Contract Dates: 09/24/2022 to 09/23/2023 TOTAL OR AMENDMENT AMOUNT: -0-

**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6**

1.	<u>T. S. TC</u> Department Head Signature	9/20/2022 Date	<u>Dept. of Emergency Mgmt.</u> Submitting Department
2.	<u>Arnon Adams</u> Procurement	9/21/2022 Date	01254525-534000 Other Contractual Services Funding Source/Acct #
3.	<u>Chris Lacambra</u> Office of Management & Budget	9/20/2022 Date	<u>JP</u> 9/20/2022
4.	<u>Denise C. May</u> County Attorney/Contract Management	9/21/2022 Date	

Comments: \_\_\_\_\_

**COUNTY MANAGER – FINAL SIGNATURE APPROVAL**

Taco E. Pope AICP 9/22/2022  
 Taco Pope Date

**RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:**

Original: **Clerk's Services; Contractor (original or certified copy)**  
 Copy: **Department Procurement  
 Office of Management & Budget  
 County Attorney/Contract Management  
 Clerk Finance**

**SECOND AMENDMENT TO THE CONTRACT FOR DISASTER DEBRIS  
MANAGEMENT (REMOVAL SERVICES) FOR NASSAU COUNTY, FLORIDA**

THIS AMENDMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between **NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS**, hereinafter referred to as "County," and **Ceres Environmental Services, Inc.**, whose principal address is 6968 Professional Parkway East, Sarasota, Florida 34240, hereinafter referred to as "Contractor".

**WHEREAS**, on September 24, 2018, the County entered into the *Contract for Disaster Debris Management (Removal Services) for Nassau County, Florida* with Contractor; and

**WHEREAS**, the Contract provided for an initial three (3) year term beginning on September 24, 2018 and ending on September 23, 2021 with the option to extend the performance period for two (2) one (1) year period upon mutual agreement of the parties; and

**WHEREAS**, on September 24, 2021 the First Amendment to the Contract for Disaster Debris Management (Removal Services) was executed to provide the first one year extension, ending September 23, 2022; and

**WHEREAS**, Emergency Management has determined that it is necessary to extend the performance period beyond September 23, 2022; and

**WHEREAS**, the parties mutually agree to extend the performance period for an additional one (1) year period beginning on September 24, 2022 and ending on September 23, 2023.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. The performance period of the Contract shall be extended for an additional one (1) year period beginning on September 24, 2022 and ending September 23, 2023.

2. All other provisions of the original Contract not in conflict with this Amendment shall remain in full force and effect.

**NASSAU COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS**

*Taco E. Pope, AICP*

\_\_\_\_\_  
TACO E. POPE, AICP, COUNTY MANAGER  
Its: Designee

9/22/2022

\_\_\_\_\_  
Date

**Ceres Environmental Services, Inc.**

*Tia Laurie*

\_\_\_\_\_  
By: Tia Laurie

\_\_\_\_\_  
Its: Corporate Secretary

\_\_\_\_\_  
Date: 9/22/2022

**Certificate Of Completion**

Envelope Id: 13155D6D954F4460B690C8968F20A0DE	Status: Completed
Subject: Please DocuSign: CM2584 - Ceres - Debris Removal	
Source Envelope:	
Document Pages: 3	Signatures: 7
Certificate Pages: 6	Initials: 1
AutoNav: Enabled	Envelope Originator:
EnvelopeId Stamping: Enabled	Amy Bell
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	abell@nassaucountyfl.com
	IP Address: 50.238.237.26


**Record Tracking**

Status: Original	Holder: Amy Bell	Location: DocuSign
9/20/2022 3:14:49 PM	abell@nassaucountyfl.com	

**Signer Events**

Tim Cooper  
tcooper@nassauso.com  
Security Level: Email, Account Authentication (None)

**Signature**




Signature Adoption: Uploaded Signature Image  
Using IP Address: 74.254.96.62

**Timestamp**

Sent: 9/20/2022 3:22:48 PM  
Viewed: 9/20/2022 3:31:04 PM  
Signed: 9/20/2022 3:41:52 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 9/20/2022 3:31:04 PM  
ID: 8173bce7-c61d-4990-b91e-64e6f6536339

Tracy Poore  
tpoore@nassaucountyfl.com  
OMB Admin  
Nassau County BOCC  
Security Level: Email, Account Authentication (None)

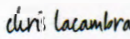


Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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Signed: 9/20/2022 4:11:52 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

chris lacambra  
clacambra@nassaucountyfl.com  
OMB Director  
Nassau County BOCC  
Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 9/20/2022 3:22:48 PM  
Viewed: 9/20/2022 4:20:26 PM  
Signed: 9/20/2022 4:20:31 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Lanaee Gilmore  
lgilmore@nassaucountyfl.com  
Procurement Director  
Nassau County BOCC  
Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 9/20/2022 4:20:34 PM  
Viewed: 9/21/2022 8:53:31 AM  
Signed: 9/21/2022 8:53:36 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Signer Events	Signature	Timestamp
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Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	<i>Denise C. May</i>  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 9/21/2022 8:53:41 AM Viewed: 9/21/2022 10:57:03 AM Signed: 9/21/2022 10:57:21 AM
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Tia Laurie tia.laurie@ceresenv.com Corporate Secretary Security Level: Email, Account Authentication (None)	<i>Tia Laurie</i>  Signature Adoption: Pre-selected Style Using IP Address: 50.228.171.234	Sent: 9/21/2022 8:53:41 AM Resent: 9/22/2022 9:00:36 AM Viewed: 9/22/2022 9:27:41 AM Signed: 9/22/2022 9:31:14 AM
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**Electronic Record and Signature Disclosure:**  
Accepted: 9/22/2022 9:27:41 AM  
ID: 73ac8675-65de-43e4-8cdc-53cb056001e9

Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	<i>Taco E. Pope AICP</i>  Signature Adoption: Pre-selected Style Using IP Address: 174.211.238.194 Signed using mobile	Sent: 9/22/2022 9:31:18 AM Viewed: 9/22/2022 9:45:17 AM Signed: 9/22/2022 9:45:27 AM
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 9/22/2022 9:45:30 AM
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Procurement Staff procurementstaff@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 9/22/2022 9:45:32 AM
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**Electronic Record and Signature Disclosure:**  
Accepted: 8/11/2022 4:06:53 PM  
ID: 70ba6b9d-4524-4116-9685-dc2e1d625e39

Tim Cooper tcooper@nassauso.com Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 9/22/2022 9:45:35 AM
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Carbon Copy Events	Status	Timestamp
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**Electronic Record and Signature Disclosure:**  
 Accepted: 9/20/2022 3:42:47 PM  
 ID: 60106e14-9d1a-419c-9f2b-948b4c324626

Martha Oberdorfer  
 mloberdorfer@nassauso.com

**COPIED**

Sent: 9/22/2022 9:45:39 AM

Security Level: Email, Account Authentication  
 (None)

**Electronic Record and Signature Disclosure:**  
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Aida Washburn  
 ai1545@nassauso.com

**COPIED**

Sent: 9/22/2022 9:45:42 AM

Security Level: Email, Account Authentication  
 (None)

**Electronic Record and Signature Disclosure:**  
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	9/20/2022 3:22:49 PM
Certified Delivered	Security Checked	9/22/2022 9:45:17 AM
Signing Complete	Security Checked	9/22/2022 9:45:27 AM
Completed	Security Checked	9/22/2022 9:45:42 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

**To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



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ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.